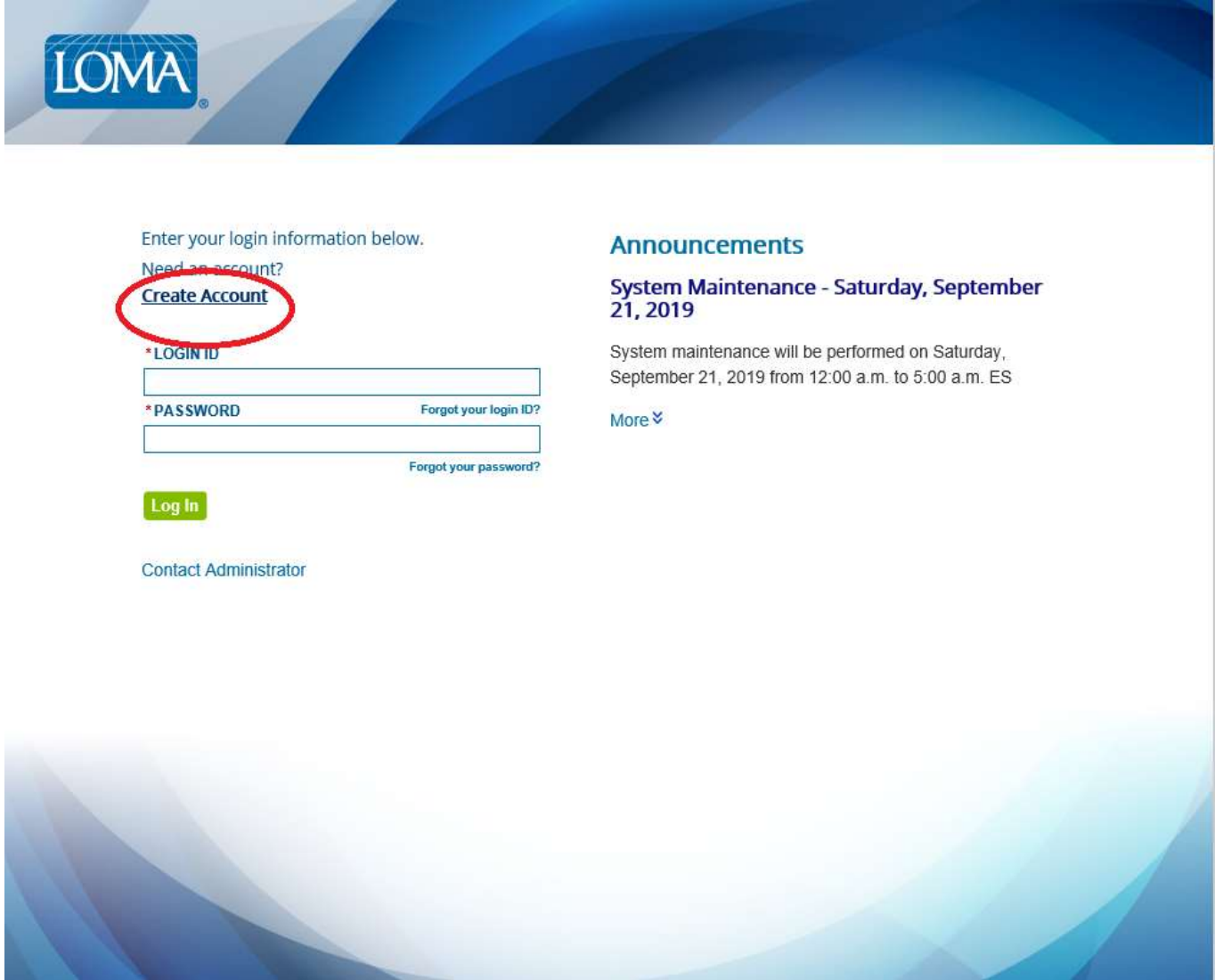


## خطوات الحصول على TEST ID للتقدم لشهادات LOMA

الخطوة الاولى: زيارة الرابط التالي: <https://learning.loma.org/Default.aspx> لانشاء حساب جديد من خلال الصورة الموضحة أدناه:



Enter your login information below.

Need an account?  
[Create Account](#)

\* LOGIN ID

\* PASSWORD [Forgot your login ID?](#)

[Log In](#)

[Contact Administrator](#)

### Announcements

#### System Maintenance - Saturday, September 21, 2019

System maintenance will be performed on Saturday, September 21, 2019 from 12:00 a.m. to 5:00 a.m. ES

[More](#) ⌵

الخطوة الثانية: بعد الضغط على **Create Account** وتعبئة كافة البيانات الخاصة بالمتقدم يتم الضغط على **Create** في أسفل الصفحة حسب الصورة الموضحة أدناه:

Middle Name

\* Last Name

\* Work Email Address

Personal Email Address

Gender

\* Date Of Birth Month  Day

\* Work Information  Select

\* Primary Language

\* Region

\* Time Zone

Enable Accessibility

\* # of Records (per page)

By submitting your email address in connection with your learner registration, you agree LIMRA and LOMA may use your email address to contact you about your Learner Account and for other administrative purposes relating to your learner activity.

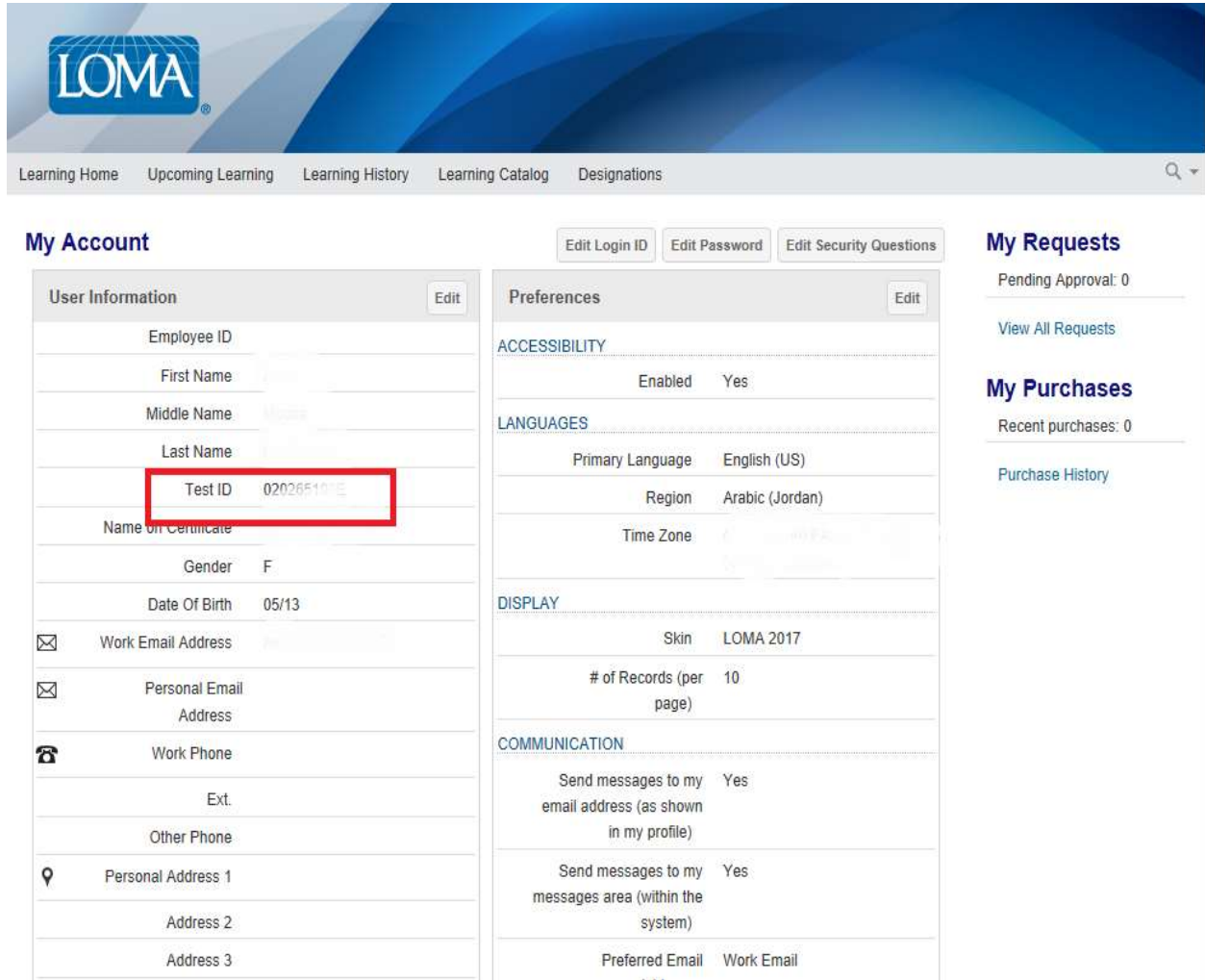
You also agree LIMRA and LOMA may send you occasional emails about products and services geared toward your interests. You may opt out of these emails at any time by un-checking one or more of the preselected topics in the "Send Me Information" section in your User Profile.

\*  I Agree

Cancel

Create

الخطوة الثالثة: يتم فتح الحساب الخاص بكم ويمكن للمتقدم الضغط على My Account للحصول على TEST ID كما موضح في الصورة أدناه:



The screenshot displays the LOMA My Account interface. At the top, there is a navigation bar with links for Learning Home, Upcoming Learning, Learning History, Learning Catalog, and Designations. The main content area is divided into two columns. The left column, titled 'My Account', contains a 'User Information' section with fields for Employee ID, First Name, Middle Name, Last Name, Test ID (highlighted with a red box), Name on Certificate, Gender, Date of Birth, Work Email Address, Personal Email Address, Work Phone, Ext., Other Phone, and Personal Address 1, 2, and 3. The right column, titled 'My Requests', shows 'Pending Approval: 0' and a link to 'View All Requests'. Below this is the 'My Purchases' section, showing 'Recent purchases: 0' and a link to 'Purchase History'. The 'Preferences' section is also visible, with sub-sections for ACCESSIBILITY, LANGUAGES (Primary Language: English (US), Region: Arabic (Jordan), Time Zone), DISPLAY (Skin: LOMA 2017, # of Records (per page): 10), and COMMUNICATION (Send messages to my email address (as shown in my profile): Yes, Send messages to my messages area (within the system): Yes, Preferred Email: Work Email).

أخيراً: بعد الانتهاء من الخطوات التالية يتم الحصول على Test ID الخاص بالمتقدم ليتم إدراجه في نموذج التسجيل عند إرسال التسجيل للهينة